

NZ Junior Nationals – Swimzone Racing Team Manager

Feb 19th and 20th

Swimzone Racing is seeking expressions of interest for a **Team Manager** and **Assistant Team Manager** for NZ Junior Nationals. Nominations close Jan 31 2011. Please notify the Barracuda Gold Manager (Faye Martin – axef@paradise.net.nz - Kahu's mom) if you wish to be considered for this position.

These two persons need to be committed to providing our elite swimmers with a 'positive team' atmosphere to allow each individual to reach their peak potential performance. The Team Managers will create an environment where they, the coaches and swimmers work together for the benefit of swimmers, our club, and the Wellington Region.

Tasks and Relationships

The Swimzone team managers (SZRTM) will:

- Be under the direction of the Wellington Team manager (appointed by Swim Wellington) who is responsible for all dealings with the meet organisational team.
- Be responsible to the SZR board (chairperson).
- Liaise with the SZR junior coach with regard to timings of warm-ups and arrival at the pool etc.
- Liaise and keep informed the Barracuda Gold and Silver managers.
- Be responsible for organising any orders for Junior National merchandising if applicable.
- Communicate information to swimmers regarding meet (time of arrival, scratching rules, contact details, uniform etc..)
- Attend and manage at **all three** sessions.
- Be familiar with Swimming New Zealand Rules.
- Collect swimmer entry passes and ensure the swimmers/coaches receive these in a timely fashion.
- Arrive at pool prior to warm up and remain until 15 min after the close of each session if necessary to deal with withdrawals.
- Ensure swimmers know when and where to marshal.
- Advise the Wellington team manager of any withdrawals from the meet in the appropriate time frame.
- Have swimmers ready to report to the Marshal when required.
- Notify swimmers if they are required for a relay in a timely fashion.
- Notify the Wellington team manager if SZR swimmers break any Wellington records and ensure they apply for these appropriately.
- Notify the Wellington team manager if SZR feels a protest needs to be lodged.
- Submit a brief report to the SZR board regarding the meet.
- Perform any other duties related to the NZ junior event that are required.