

Policy

National and Out of Town Meets

Purpose:

To ensure that teams attending designated National and out of town meets are appropriately selected, managed and funded in accordance with a timely, fair and transparent planning process, within the constraints of the annual budget of the club.

Scope:

This policy applies to all National and out of town meets endorsed for support by the Board in an annual plan, but excludes camps and overseas meets. A team constitutes a minimum of 3 swimmers.

Policy:

- The Development Sub-Committee (DSC) and Head Coach shall prepare an annual plan, specifying meets which will be actively supported by coaches and team managers. This plan shall be reviewed and ratified by the Board
- The Board shall set a budget for each of the meets as part of its annual plan. The Board may also seek additional external funding (such as grants). The budget may be reduced by the amount of external funding applied for and received
- The DSC and Head Coach shall develop the criteria for team funding for each event. These criteria shall be ratified by the Board and published at least 4 months prior to the event.
- Team managers for each event shall be selected by the DSC and Head Coach in accordance with policy, and the selections shall be ratified by the Board at least 4 months prior to the meet
- The cost of travel and accommodation of the Coach and Manager(s) shall be paid for by the club, swimmers and grants. Grants shall be applied to coach and manager expenses in the first instance
- The budget for each out of town meet shall be set so as to allocate club funds amongst the various age groups and levels of swimmers, in accordance with the following priorities, if out of town:
 1. Priority One
 - National Age Groups (SC and LC)
 - New Zealand Juniors
 - Div II
 - New Zealand Opens (SC and LC)
 - Other significant meets as approved in the annual plan
 2. Priority Two
 - Other significant meets, as approved in the annual plan, may be partially funded for costs such as land transport.